



MOA PROGRAM EDUCATION FORM

(EACH STAFF MEMBER MUST COMPLETE TOP PORTION OF THIS FORM AND ATTACH DOCUMENTS FOR VERIFICATION.)

Attach to staff roster and send to:
Missouri Accreditation of Programs for Children and Youth
2012 Cherry Hill Drive
Rosewood Bldg, Ste 206
Columbia, MO 65203

TO BE COMPLETED BY CANDIDATE

NAME	PROGRAM NAME Learning Tree, LTD
PROGRAM ADDRESS (STREET, CITY, ZIP CODE) 995 Preacher Roe Boulevard, West Plains, MO 65775	
STATE VENDOR NUMBER (DVN) 000178310	POSITION LISTED ON THE STAFF ROSTER MSU-WP Student

REQUIRED DOCUMENTS TO BE SUBMITTED WITH THIS REQUEST (Check only the highest level received.)

EDUCATION:

- Transcript from an accredited College or University Teaching Certificate in Early Childhood
- Teaching Certificate Secondary (School Age Care Only)
- Current Child Development Associate (CDA) Credential with expiration date
- MOA Education Certificate:

SIGNATURE OF CANDIDATE	DATE
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MOA OFFICE USE ONLY

BASED ON THE INFORMATION RECEIVED IN ACCORDANCE WITH THE MISSOURI ACCREDITATION POLICIES AND PROCEDURES, THE MOA OFFICE HAS DETERMINED THAT THE ABOVE-NAMED CANDIDATE:

- MEETS EDUCATION REQUIREMENTS TO BE A DIRECTOR:
WITH A LICENSE CAPACITY OF UP TO—
 - 20 CHILDREN 99 CHILDREN
 - 60 CHILDREN 100 OR MORE CHILDREN

- MEETS EDUCATION REQUIREMENTS TO BE A TEACHER:
 - LEAD ASSISTANT/AID SUBSTITUTE

- DOES NOT MEET THE EDUCATION REQUIREMENTS FOR THE FOLLOWING REASONS:

Note: All staff must meet the education requirements before a review team can be assigned

SIGNATURE OF EXECUTIVE DIRECTOR	DATE
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KEEP THIS RECORD! Upon approval by MoA this certificate is transferable for future accreditations by MoA.