

# Host User Quick Start Guide

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The host is the default leader of a Connect session. Please note that only faculty at Missouri State University can be designated as a Host. All other persons will enter a meeting room as Participant.

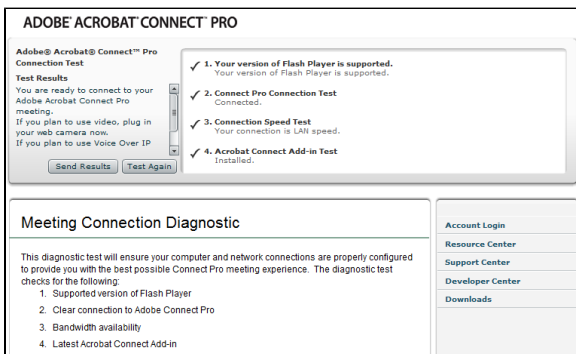
## Meeting Host

The Host can perform the following tasks:

- Set up meetings, invite guests, approve guests, put rooms on hold or end them
- Add or edit layouts
- Promote and demote attendees (Presenters and Participants)
- Add content to the library
- Share Content
- Switch to preparing mode to create or edit layouts for a different presentation
- Give enhanced permissions to Participants without promoting the Participant
- Create/manage small breakout rooms
- Perform all of the tasks that a Presenter or Participant can
- Show slides and content, share screens, broadcast audio and video, and change the meeting room properties
- Control participant audio and video broadcast
- Record the meeting room

## Before you begin

[Test your computer](#) to make sure it is set up with all of the tools you will need to host a Connect meeting.



Allow the Connection Test to run.

## How to get a Username and Password

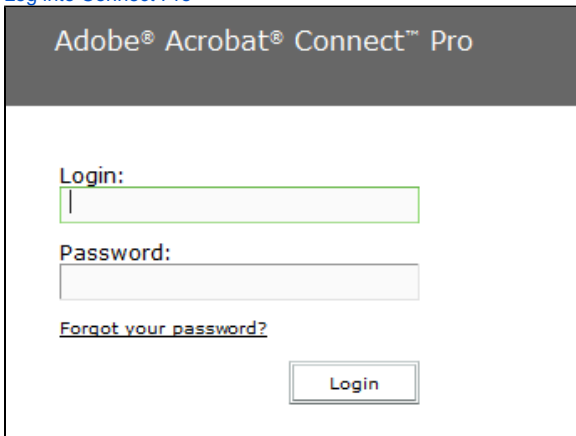
Adobe Connect has been integrated into the Missouri State's Active Directory system. This means your regular MSU account login information is used to access Adobe Connect. You will need email [Alan Roland](#) for configurations to your role to create and manage your meetings. Once your proper role is applied you are ready to manage your meeting room.

## How to Log In to Adobe Connect at Missouri State University

### Related articles:

- [How to Use the Adobe Connect Audio Setup Wizard](#)
- [Additional Support and Features for Adobe Connect](#)
- [Adobe Connect FAQ](#)
- [How to Setup the Countdown Timer](#)
- [How to Setup the Doorbell Feature](#)

[Log into Connect Pro](#)



The screenshot shows the Adobe Acrobat Connect Pro login interface. At the top, there is a dark grey header with the text "Adobe® Acrobat® Connect™ Pro" in white. Below the header, the page has a white background. On the left side, there are two input fields: the first is labeled "Login:" and the second is labeled "Password:". Below the password field, there is a link that says "Forgot your password?". At the bottom right of the form area, there is a button labeled "Login".

[Getting Started with Adobe Connect 9.](#)

## Connect Pro Homepage

The home page will open showing:

- Navigation buttons
- Create New: Meetings or Content

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For questions or comments, contact the Computer Services Help Desk  
[HelpDesk@MissouriState.edu](mailto:HelpDesk@MissouriState.edu)  
417-836-5891