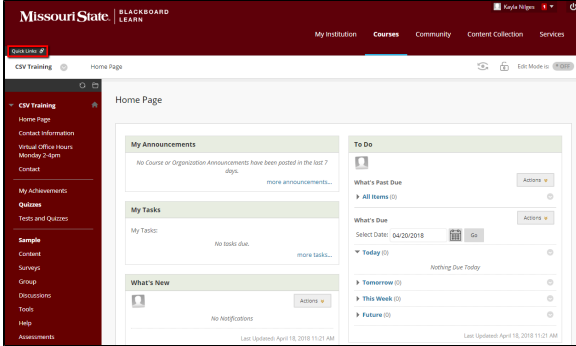


# How to Access the Quick Link Menu

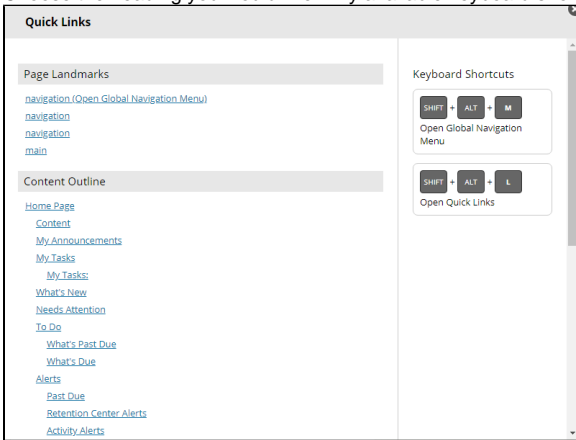
Quick Links allows a user to quickly and easily locate any heading or section within Blackboard and jump directly to it.

## Step-by-step guide

1. Click the **Quick Links Icon** in the top left corner, or press **CTRL+ALT+L**.



2. Choose the heading you would like. Any available keyboard shortcuts will also be shown.



### Related articles:

- [How to Grade with a Rubric](#)
- [How to Add a User to Your Course](#)
- [Course Roles](#)
- [How to Use the Class Dashboard to Request Blackboard Courses](#)
- [How to Create and Deploy Tests in Blackboard](#)